

NHS Blood and Transplant - Safety, Health and Environment Risk and Inspections
 Actions and documents sections will show after saving. For assistance with completing this form, please email [DATIX Administrator](#).

Location

Performed by
 Approval status

- + Add a new risk
- My reports
- Design a report
- New search
- Saved queries

Location

* Centre

* Directorate

* Dept/Area

* On/Off Site

* Location

Type of Form Required and its Purpose

* Form Required

Select the correct form for your needs.
 For risk assessments this should be in accordance with your training.

* Title

Reference Number

E.g. BD/RA/Gen/001 or D-HR-01

Identifier

This should summarise what you are assessing e.g. activity, process, workplace. If there are reference documents such as MPDs and SOPs then include the titles and numbers here.

* Identifier

What might occur?

Hazardous substance involved

Number of hazardous substances involved

Please identify all the substances involved in the process that you are assessing.

Description of the process

Description of the process

Frequency/duration of exposure and who is affected?

Frequency/duration of exposure and who is affected?
 (Frequency/duration of exposure and who is affected?)

Inherent Risk Grading

Inherent risk is an evaluation of the damage that could occur assuming there are no controls are in place or there is catastrophic failure of the controls. It is completed for the activity / assessment as a whole.

* Inherent Risk

Red-Extreme
 Orange-High
 Yellow-Moderate
 Green-Low

	Impact				
Likelihood	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Likely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Possible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Unlikely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Rating (initial): Risk level (initial):

Controls in place

Best practice is to directly link the controls to the hazards they are reducing and to list them in order of preference according to the hierarchy of control i.e. eliminate, substitute, engineering controls, information, instruction (such as SOPs and SSW), training, supervision, health surveillance and Personal Protective Equipment (PPE).

* Controls in place

E.G. "Gloves available to wear-YES"
 For COSHH assessments please consider other controls e.g.



Health Surveillance.

Emergency Preparedness

* Storage and disposal / accidental release and fire fighting requirements

* First Aid Measures

Final risk Grading

Residual risk is an evaluation of the damage that could occur after taking into account the effectiveness of current controls. It is completed for the activity / assessment as a whole.

* Residual Risk ?

Red-Extreme
Orange-High
Yellow-Moderate
Green-Low

Likelihood	Impact				
	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain					
Likely					
Possible					
Unlikely					
Rare					

Rating (current): Risk level (current):

Additional control measures to reduce risk

When adding actions they should be targeting the highest risk areas to help reduce the residual risk from the activity. Please note that you will have to save this record before the Actions section is enabled.

Next Review due by

Frequency for review must be in line with MPD1090 - H&S Risk Management

* Confirm review date (dd/MM/yyyy)

Performed by

* Risk Assessor

Remember that the Risk Assessor and Manager should not be the same person. Once ready for Manager approval change status to awaiting approval.

* Date completed (dd/MM/yyyy)

Manager

Identify the manager who should be signing off this risk assessment.

Approval status

Current approval status

New risk

* Approval status

Manager Details

Manager

All risk assessments and inspections must be finally approved by the appropriate manager to make them effective.

Date agreed

