

**NHS Blood and Transplant - Safety, Health and Environment Risk and Inspections**  
 Actions and documents sections will show after saving. For assistance with completing this form, please email [DATIX Administrator](#).

**Location**

Performed by  
 Approval status

- + Add a new risk
- My reports
- Design a report
- New search
- Saved queries

**Location**

\* Centre

\* Directorate

\* Dept/Area

\* On/Off Site

\* Location

**Type of Form Required and its Purpose**

\* Form Required

Select the correct form for your needs.  
 For risk assessments this should be in accordance with your training.

\* Title

Reference Number

E.g. BD/RA/Gen/001 or D-HR-01

**Identifier**

This should summarise what you are assessing e.g. activity, process, workplace. If there are reference documents such as MPDs and SOPs then include the titles and numbers here.

\* Identifier

What might occur?

**Who is affected and how?**

\* Who is affected ?

\* How are they affected ?

Best practice is to link with the specific hazards if all are not applicable.

**Inherent Risk Grading**

Inherent risk is an evaluation of the damage that could occur assuming there are no controls are in place or there is catastrophic failure of the controls. It is completed for the activity / assessment as a whole.

\* Inherent Risk

Red-Extreme  
 Orange-High  
 Yellow-Moderate  
 Green-Low

Likelihood	Impact				
	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Likely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Possible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Unlikely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rare	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Rating (initial):  Risk level (initial):

**TILE Review and Evaluation of Activity**

Please insert a brief description, associated hazards and risk evaluation in the section below

\* TASK

Include related steps and process

Associated Hazards

Include any existing control measures which mitigate these hazards.

**\* INDIVIDUAL CAPABILITY**

Include related steps and process

**Associated Hazards**

Include any existing control measures which mitigate these hazards.

**\* LOAD**

Include related steps and process

**Associated Hazards**

Include any existing control measures which mitigate these hazards.

**\* WORKING ENVIRONMENT**

Include related steps and process

**Associated Hazards**

Include any existing control measures which mitigate these hazards.

**OTHER FACTORS/ADDITIONAL INFORMATION**

Consider claims for injuries, manual handling accidents and any trends in sickness?

**Associated Hazards**

Include any existing control measures which mitigate these hazards.

**Controls in place**

Best practice is to directly link the controls to the hazards they are reducing and to list them in order of preference according to the hierarchy of control i.e. eliminate, substitute, engineering controls, information, instruction (such as SOPs and SSW), training, supervision, health surveillance and Personal Protective Equipment (PPE).

**\* Controls in place**

E.G. "Gloves available to wear-YES"  
For COSHH assessments please consider other controls e.g. Health Surveillance.

**Final risk Grading**

Residual risk is an evaluation of the damage that could occur after taking into account the effectiveness of current controls. It is completed for the activity / assessment as a whole.

**\* Residual Risk**

Red-Extreme  
Orange-High  
Yellow-Moderate  
Green-Low

	Impact				
Likelihood	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain	○	○	○	○	○
Likely	○	○	○	○	○
Possible	○	○	○	○	○
Unlikely	○	○	○	○	○
Rare	○	○	○	○	○
	Rating (current): <input type="text"/>		Risk level (current): <input type="text"/>		

**Additional control measures to reduce risk**

When adding actions they should be targeting the highest risk areas to help reduce the residual risk from the activity. Please note that you will have to save this record before the Actions section is enabled.

**Next Review due by**

Frequency for review must be in line with MPD1090 - H&S Risk Management

**\* Confirm review date (dd/MM/yyyy)**



**Performed by**

\* Risk Assessor

Remember that the Risk Assessor and Manager should not be the same person. Once ready for Manager approval change status to awaiting approval.

\* Date completed (dd/MM/yyyy)

Manager

Identify the manager who should be signing off this risk assessment.

**Approval status**

Current approval status New risk

\* Approval status

**Manager Details**

Manager

All risk assessments and inspections must be finally approved by the appropriate manager to make them effective.

Date agreed

